<<Date>>

Searchwide

<<Address>>

**<<Address>>**

Dear <<Contact at Searchwide>>,

**RE: <<Registered owner of property>>**

**<<A.C.N. of owner (if applicable)>>**

As part of our normal audit procedures relating to the above mentioned company, we ask that you confirm direct to us the following property, and the details contained thereof, for the year ended 30 June 2020.

1. Confirmation of the existence and ownership of the property held during the year ended 30 June 2020 and, providing details as follows:

|  |  |
| --- | --- |
| Folio Number |  |
| **Lot Number** |  |
| **Address** |  |
| **Subdivision Number** |  |
| **Name of county, suburb, local government area** |  |
| **Name Property held in** | **<<Registered owner of property>>****<<A.C.N. of owner (if applicable)>>** |
| **Title diagram number (if applicable)** |  |

1. Please provide Certificate of Title to support the above confirmations.

 Please direct your reply direct to: **<<Contact at audit firm>>**

 **<<Name of audit firm>>**

 **<<Address of audit firm>>**

Should you have any queries in relation to this confirmation, please do not hesitate to contact me.

Yours sincerely

**<<Name of audit firm>>**

**<<Contact at audit firm>>**